



CALL FOR APPLICATIONS OF 20 JULY 2026 FOR ERASMUS+ KA171 INCOMING STAFF MOBILITY (TEACHING AND TRAINING) AT THE UNIVERSITY OF MÁLAGA UNDER PROJECT 2024 FOR THE 2026-2027 ACADEMIC YEAR

1. PURPOSE AND APPLICABLE LEGAL FRAMEWORK

The University of Málaga (UMA) is committed to promoting international cooperation, academic excellence, and inclusive mobility in line with the Erasmus Charter for Higher Education (ECHE).

The current invitation for applications is based on the funding provided to the University of Málaga for mobility projects with EU partner countries under Key Action 171 of the Erasmus+ Programme, intended for staff members during the 2026-2027 academic year.

The purpose of this Call is to establish the selection criteria and procedures for staff members from the Higher Education Institutions detailed in Annex I, who meet the eligibility requirements and wish to undertake a mobility period for teaching and training at the University of Málaga within the Erasmus+ KA 171 International Credit Mobility programme. This is subject to the approval of the candidate by UMA and in line with the agreements signed between the respective institutions and UMA, as well as the nomination process outlined in this Call.

This Call is funded by the European Union under the Erasmus+ Programme and shall be implemented in accordance with the applicable European Union regulations, in particular Regulation (EU) 2021/817 establishing the Erasmus+ Programme and any subsequent amendments or implementing provisions.

It shall also be governed by the provisions set out in the Erasmus+ Programme Guide applicable to the corresponding project year, the Grant Agreement signed between the University of Málaga and the Spanish National Agency (SEPIE), and any relevant national implementing legislation, including Spanish Law 38/2003 of 17 November on General Subsidies and Law 39/2015 of 1 October on the Common Administrative Procedure of Public Administrations.

Any other applicable legal provisions in force shall also apply.

Every academic year, UMA will announce the number of available mobility places, subject areas, types of mobilities, and specific conditions (application process, timeline, and grant payment procedure) for ongoing projects.

All partner institutions will annually announce their own Call with their specific selection process for staff.

2. AVAILABLE MOBILITY PLACES AND PARTNER INSTITUTIONS

Interinstitutional Agreements

Prior to the nomination and selection process of candidates, an Interinstitutional Agreement between the home and host universities must be signed.

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The available mobility places corresponding to project 2024 for the academic year 2026-2027, are published in **Annex I**, distributed by country, partner institution, subject areas, and type of mobility. This information is also available through the following link: <http://u.uma.es/g2R/staff-incoming/>

The number of available mobilities may vary depending on the reallocation transfer of available mobility places in other countries within the same region, as well as the types of mobilities and funding allocated annually for Erasmus+ KA171.

The mobility periods covered by this Call must take place within the validity period of Erasmus+ KA171 (from the next day after the publication of the final resolution by UMA, to the 31st of July 2027).

3. GENERAL CONDITIONS

a) Mobility Period

The mobility period for staff members is 5 days, with 2 days allocated for travel, covering a total of 7 days (The two travel days should not be included in the five mobility days).

Staff mobility can be for teaching, training, or both.

- **During mobility for teaching (STA)**, staff should deliver at least 8 teaching hours per week. Teaching mobilities may also combine teaching and training activities. In such cases, the minimum teaching requirement shall be four hours per week.
- **During mobility for training (STT)**, staff should receive training, engaging in professional development activities such as training events (excluding conferences), job shadowing, or observation periods at the receiving institution.

b) Funding and Financial Support

The mobility grant for staff consists of a travel allowance and payment for seven days according to the flat rates determined by the Erasmus+ Programme.

The Erasmus+ grant is intended to contribute towards the costs of the mobility and is not expected to cover all expenses incurred by the participant.

Selected participants are responsible for covering any upfront expenses related to their mobility, including visa fees, insurance, travel and accommodation costs. The Erasmus+ grant will be disbursed only after the participant has commenced the mobility period.

Participants are strongly advised to make travel and accommodation bookings that allow cancellation or reimbursement whenever possible.

The funds for mobility grants in this Call are provided by the European Commission and administered by the Spanish Service for the Internationalization of Education (SEPIE).

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The financial aid includes:

- **Individual support for staff:** The amount is established according to the country of origin and the actual number of days of mobility at UMA. In Spain, the amount is 170 euros per day. The eligible period is 5 days of stay + 2 days of travel (1 day departure and 1 day return). In total, there are 7 eligible days, for an amount of 1 190 euros.
- **Additional support for travel expenses:** This amount is calculated based on the following distance bands:

The amount will be calculated based on the distance between the city of the home university and UMA. Applicants may use the EACEA online tool at the following link: http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

TRAVEL DISTANCE	AMOUNT PER PARTICIPANT
Between 100 and 499 Km	211 EUR
Between 500 and 1999 Km	309 EUR
Between 2000 and 2999 Km	395 EUR
Between 3000 and 3999 Km	580 EUR
Between 4000 and 7999 Km	1 188 EUR
8000 Km or more	1 735 EUR

Grants will be disbursed to the beneficiaries by UMA, in accordance with the actual arrival and departure dates and the academic calendar of UMA.

4. REQUIREMENTS AND APPLICATION PROCEDURE

a) General requirements - Eligibility

In order to participate in this process, applicants must meet the following requirements by the end of the application submission period:

- All incoming grants at UMA during the validity period must align with the Interinstitutional Agreement previously signed with partner institutions and published on the UMA website in the corresponding annex of mobilities for a given academic year.
- Applicants must have an appropriate level of proficiency in the language of instruction or work, with B2 being the minimum level required in Spanish or English. UMA will not require a language proficiency certificate from applicants; however, each university will ensure that its candidates meet the language requirements necessary to benefit from the mobility period.

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Mobilities and grants will be subject to the regulations and restrictions issued by the authorities regarding the health situation and the continuity of exchange programmes. Acceptance will also be contingent upon approval by the UMA Department/ Faculty.

b) Prior acceptance procedure for a mobility offered by UMA

The nomination does not guarantee the awarding of grants, as it is contingent upon available funding and the pre-selection and final admission of the staff, as published in the corresponding Resolution.

Where the number of eligible applications exceeds the number of mobility places available under a particular Interinstitutional Agreement, the home institution shall rank the candidates in accordance with its published selection criteria before submitting the final nomination to UMA.

c) Selection procedure by the home university

Candidates must first be selected and officially nominated by their home institution. Following the nomination, UMA will assess the applications, verify eligibility requirements and decide on the final admission and grant allocation. The entire pre-selection process (Call) at the home university will adhere to criteria of transparency and equal opportunities for all applicants. Specific pre-selection criteria will be developed and published on the websites and social media platforms of each home university, based on this Call.

d) Proposed Evaluation Criteria

Grants will be awarded on a competitive basis, following the assessment of applications by the sending institution. The home university will provide a list of pre-selected candidates based on the criteria outlined in the internal Call of the home university.

In order for the Evaluation Committee of the International Relations Office at UMA to assess the suitability of each nominated staff member, UMA recommends that partner institutions apply the following assessment criteria when pre-selecting candidates. These criteria align with the principles of transparency, inclusion, and equal opportunities for applicants, as established in the Interinstitutional Agreement previously signed and EU recommendations.

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SELECTION CRITERIA		
REQUIREMENT	DETAILS	POINTS
Work Plan	Suitability of the teaching/ training programme to the subject area of the mobility and internationalisation interests of the home university.	1
First participation in Erasmus+	First stay in Erasmus+	1
Language Proficiency	Certification in the language of instruction (Spanish or English) B2- 1 point C1 – 2 points C2 -3 points Only one certificate with the highest qualification will be evaluated	1-3
Inclusion	Disabilities	3
Fewer Opportunities/Barriers	Fewer Opportunities	2

e) Procedure for nominating participants from partner universities to UMA

The partner universities may nominate a maximum number of staff as stipulated in their Interinstitutional Agreement (IIA). However, the nomination of candidates does not guarantee the awarding of a grant. The awarding of grants is contingent upon meeting the specified requirements, providing supporting documents, availability of funding, and the pre-selection and final admission of the staff by UMA.

Additionally, partner universities have the option to establish a reserve list of staff in the "Letter of Nomination and Absence of Conflict of Interest" document. In the event that all places are not filled, UMA will proceed to evaluate the reserve list of each university.

To submit the nomination, the partner universities must complete the [online application form](#) on the [UMA website](#) and upload the required documents for candidates selected in the application form.

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The following supporting documents must be uploaded:

- Personal data submitted through the Google Form
- Copy of Passport
- Annex I-A Letter of nomination and absence of conflict of interest (signed and stamped in PDF format)
- Proof of candidates' merits and inclusion criteria
- Proof of employment
- Annex I-D Mobility Agreement for teaching, training or both, signed by the applicant, the home and host coordinator. Scanned signatures are accepted.
- Proof of dissemination of this Call at the home university.

Staff members who are not participating in institutional staff weeks organised by the International Relations Service of the University of Málaga and who wish to undertake an individual mobility period must obtain prior academic acceptance from the relevant academic unit at UMA.

To this end, applicants are required to contact the appropriate department, faculty, or academic coordinator in their field of expertise in order to agree on the proposed teaching or training activities and to ensure their feasibility.

Final acceptance of the mobility shall be subject to the approval of the host academic unit and the availability of institutional capacity. Contact information for academic departments is available at the following link: <https://www.uma.es/departamentos/>

f) Inclusion

Participants with fewer opportunities, with special needs, or disabilities are encouraged to apply. They may receive additional funding according to EU regulations to cover costs directly related to their participation in the mobility.

g) "Zero grant"

In the event that the number of applications exceeds the number of grant places assigned to each country, or if there are no places available for the requested mobility, participants who have not been awarded a grant can apply for a "Zero Grant".

Participants with a "Zero Grant" will have the same rights and obligations as participants with a full grant but will not receive Erasmus+ funding (neither individual support nor travel support) provided that all Erasmus+ eligibility requirements are fulfilled.

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5. RESOLUTION OF THE MOBILITY CALL

Once the nomination period has closed, the Evaluation Commission of the International Relations Office at UMA shall assess all eligible nominations received from partner institutions. Grant allocation shall take into account the ranking established by the home institution, the supporting documentation provided, the eligibility requirements and the funds available under each Interinstitutional Agreement.

The nominations and documents received from partner institutions will be submitted to the selection commission comprised of:

President	Prof. Enrique Nava Baro, Vice-Chancellor for Mobility and International Projects
Chair 1	Prof. Elidia Beatriz Blázquez Parra, Deputy Vice-Chancellor of International Mobility
Chair 2	Mr. Jonatan Martínez García, Erasmus+ KA171 Mobility Coordinator
Secretary	Ms. María Carmen Gordo Jiménez, Head of the International Relations Office

UMA will allocate the available grants and publish a provisional list of selected and excluded candidates, indicating the reasons for exclusion. There will be a period of **7 calendar days** starting from the day after the publication of the provisional list to correct and improve the application. Relevant appeals must be sent by email to icm@uma.es.

Once the nomination period ends and all requirements are fulfilled, UMA will confirm the acceptance of the nominated candidates by publishing a definitive list of selected participants (including those with full grants and "Zero Grants") and excluded candidates on its official website.

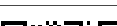
Selection results will be published at <http://u.uma.es/g2R/staff-incoming/> and will be communicated to the beneficiaries and partner universities via email.

Reserve candidates will be placed on a waiting list and contacted if a grant becomes available. UMA will send an email to selected participants confirming acceptance and providing instructions on how to proceed to organize their mobility at UMA. Final acceptance will be contingent upon the admission of the mobility period by UMA, following the guidelines and timetable of a given year and project. Candidates must comply with the requirements of both the home and host universities regarding all requested documents and proofs of the placement.

In case of a lack of applications, the Evaluation Committee reserves the right to redistribute grants:

- Across student and staff categories and IN and OUT flows within the same country.
- Across different countries within the same region.

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6. ADMISSION FORMALITY PROCEDURE TO UMA FOR ELIGIBLE CANDIDATES

The selected candidates must contact UMA at icm@uma.es to start the admission process, where the following documentation must be provided:

BEFORE MOBILITY, participants are required to:

- Sign and send the Grant Agreement.
- Sign the Mobility Agreement with the respective home and host academic coordinators, at least 20 days prior to the start of the mobility.
- Apply for the visa in the country of origin. To facilitate obtaining it, UMA will issue a letter of invitation to each participant.
- Send a copy of the flight reservation.
- Be in possession of adequate insurance throughout the mobility period according to Erasmus+ programme rules. The cost of the insurance will be covered by the participants themselves.
- It is mandatory to adhere to one of the insurance policies subscribed by UMA for travel and healthcare that have the coverage required in the Erasmus+ programme:
 - ▶ Travel insurance, including damage or loss of luggage.
 - ▶ Medical expenses, accidents, and serious illness (including permanent or temporary incapacity).
 - ▶ Death, including repatriation.
 - ▶ Third-party liability.

Important: All documents have to be typed. Handwritten documents will not be accepted.

DURING THE MOBILITY participants shall:

- Remain at UMA during the period provided for in the grant agreement. Exceptional circumstances will allow for a longer extension but should be duly justified and authorized by the International Relations Office. Otherwise, the candidate will have to return the entire grant.
- Carry out the mobility period according to the proposal and dates committed established every year. In the event of force majeure, the mobility period must be modified by signing an addendum to the agreement.
- Participate, if requested, in sharing their mobility experience.
- Assume responsibility for performing the mobility during the period established in the corresponding annex (Project and Call).

AFTER THE MOBILITY participants must:

- Complete the Erasmus+ EU Survey within ten business days after receiving the link.
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the sending and receiving institutions.

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7. COMPATIBILITY

Grants under the Erasmus+ Partner Countries KA171 programme are not compatible with any other Erasmus+ grants granted for the same exchange mobility period.

8. RIGHTS OF THE BENEFICIARY

- Carry out the entire mobility period awarded in the framework of Erasmus+ KA171.
- Receive the grant according to the rates and conditions set out in the Erasmus+ Programme guidelines.
- Obtain information and advice on the application procedure from the home university, as well as pre-departure and on-site guidance from the host university.

9. DISSEMINATION

The partner institutions (home universities) will announce this Call through their own websites and launch their selection process (specific Call) through their own web pages and social networks.

10. DATA PRIVACY

10.1. Data Controller and DPO

Personal data provided by participants shall be processed by the University of Málaga (Pabellón de Gobierno y Paraninfo. Campus de Teatinos. Blvr. Louis Pasteur, 43. 29010 Málaga) in accordance with Regulation (EU) 2016/679 (GDPR) and Spanish Organic Law 3/2018. For any privacy-related queries, you may contact the Data Protection Officer (DPO) at: dpo@uma.es

10.2. Purpose and Legal Basis

Data will be processed exclusively for the management of the Erasmus+ KA171 programme (application, selection, financial administration, and reporting). The legal basis is the performance of tasks carried out in the public interest and compliance with legal obligations as a public higher education institution.

10.3. Recipients and Retention

Information may be shared with partner institutions, the Erasmus+ National Agency, and EU authorities for monitoring and audit purposes. Data will be retained for a minimum of five years following the project closure, or as required by applicable law.

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10.4. Rights of Data Subjects

Participants may exercise their rights of access, rectification, erasure, restriction, and objection through the University of Málaga's official electronic registry. Participation in this Call implies acknowledgment and acceptance of these data processing conditions.

11. REVOCATION OF AN AWARD

The selected candidates who do not ultimately participate in the Mobility Programme, without providing a written withdrawal, except for justified reasons of force majeure evaluated by the Commission, may face penalties, including being excluded from future mobility Calls organized by the Vice-Rectorate of Mobility and International Projects at UMA.

UMA reserves the right to revoke a granted mobility and request a full or partial refund of any aid if the conditions for admission to the award are not met or if irregularities or fraud in the award process are discovered after giving the participant the opportunity to submit observations.

12. LIABILITY

The University of Málaga shall not be liable for any damages, losses, delays, or additional costs incurred by participants that are not covered by Erasmus+ funding.

13. JURISDICTION

This Call shall be governed by Spanish law and by the provisions governing the Erasmus+ Programme. Any matters relating to its interpretation or implementation shall be resolved by the competent bodies of the University of Málaga, without prejudice to any administrative or judicial remedies available under applicable legislation.

14. ACCEPTANCE OF TERMS

Submission of an application under this Call implies full acceptance of its provisions.

15. INFORMATION AND INTERPRETATION

All information and administrative actions regarding this Call will be available on the UMA website <http://u.uma.es/g2R/staff-incoming/>

Should any doubt arise over the interpretation of this Call, the Selection Committee will decide on the case and interpret it in the light of the guidelines of the Erasmus+ Programme.

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Málaga, on the date of the electronic signature
THE RECTOR OF THE UNIVERSITY OF MÁLAGA

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By Delegation of Authority: Enrique Nava Baro
Vice-Chancellor for Mobility and International Projects

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Resolution of 15 March 2025
(BOJA No. 57, 25/03/2025)

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ANNEX I

AVAILABLE MOBILITIES PLACES INCOMING STAFF 2026/2027

Project 2024

2024-1-ES01-KA171-HED-000218221

COUNTRY	UNIVERSITY	TEACHING	TRAINING	SUBJECT AREA
ALBANIA	UNIVERSITY OF TIRANA	1	0	TRANSLATION AND INTERPRETATION
ARGENTINA	UNIVERSIDAD DE BUENOS AIRES	1	0	EDUCATION SCIENCES
ARMENIA	YEREVAN STATE MEDICAL UNIVERSITY	0	1	ALL COMMON AREAS
CAPE VERDE	SCC - SOCIEDADE PARA O ENSINO, CIENCIA E CULTURA, SA	1	0	TRANSLATION AND INTERPRETATION
CHILE	UNIVERSIDAD DE LOS ANDES	1	0	EDUCATION SCIENCES
COSTA RICA	INSTITUTO TECNOLÓGICO DE COSTA RICA	1	0	INDUSTRIAL ENGINEERING
ECUADOR	UNIVERSIDAD ESTATAL PENÍNSULA DE SANTA ELENA	1	0	TOURISM
GEORGIA	ILIA STATE UNIVERSITY	1	0	TOURISM
GHANA	UNIVERSITY FOR DEVELOPMENT STUDIES	0	1	ALL COMMON AREAS
JORDAN	AL-BALQA APPLIED UNIVERSITY	0	1	ALL COMMON AREAS
KENYA	UNIVERSITY OF NAIROBI	1	0	TRANSLATION AND INTERPRETATION
LIBYA	BANI WALEED UNIVERSITY	0	1	ALL COMMON AREAS
MONTENEGRO	UNIVERSITY OF MONTENEGRO	1	0	FINE ARTS
NEPAL	NATIONAL LAW COLLEGE PVT. LTD.	0	1	ALL COMMON AREAS
PANAMA	UNIVERSIDAD TECNOLÓGICA DE PANAMÁ	0	1	ALL COMMON AREAS
PAPUA NEW GUINEA	DIVINE WORD UNIVERSITY	0	1	ALL COMMON AREAS
REPUBLIC OF MOLDOVA	INSTITUTIA PUBLICA ACADEMIA DE MUZICA TEATRU SI ARTE PLASTICE	1	0	FINE ARTS
DOMINICAN REPUBLIC	INSTITUTO TECNOLÓGICO DE SANTO DOMINGO	0	1	ALL COMMON AREAS

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COUNTRY	UNIVERSITY	TEACHING	TRAINING	SUBJECT AREA
SENEGAL	UNIVERSITÉ CHEIKH ANTA DIOF DE DAKAR - INSTITUT SUPÉRIEUR DES ARTS ET DES CULTURES -	1	0	FINE ARTS
SOUTH AFRICA	UNIVERSITY OF LIMPOPO	0	1	ALL COMMON AREAS
SOUTH AFRICA	UNIVERSITY OF THE WESTERN CAPE	0	1	ALL COMMON AREAS
STATE OF PALESTINE	AL QUDS UNIVERSITY	1	0	SOCIAL AND LABOR STUDIES
STATE OF PALESTINE	BIRZEIT UNIVERSITY	0	1	ALL COMMON AREAS
UKRAINE	NATIONAL TECHNICAL UNIVERSITY OF UKRAINE "IGOR SIKORSKY KYIV POLYTECHNIC INSTITUTE"	0	1	ALL COMMON AREAS
UNITED STATES OF AMERICA	METROPOLITAN STATE UNIVERSITY OF DENVER	0	2	ALL COMMON AREAS

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